

# **Performing Arts Center Board Minutes 09/13/2012**

Simsbury Performing Arts Center Board  
September 13, 2012  
Minutes

## **I CALL TO ORDER:**

Mr. Hensley called the meeting to order at 7:02 pm. Present were PAC Board members: Ferg Jansen; Cathy Barnard along with Tom Vincent (PAC Manager) and Sean Askham (Board of Selectmen).

## **II REVIEW AND APPROVAL OF MINUTES:**

Mr. Jansen made a motion to approve the minutes of the August 9, 2012 regular meeting. Ms. Barnard seconded the motion. The motion passed unanimously.

Mr. Jansen made a motion to approve the minutes of the August 16, 2012 special meeting. Ms. Barnard seconded the motion. The motion passed unanimously.

Ms. Barnard made a motion to approve the minutes of the August 22, 2012 special meeting. Mr. Jansen seconded the motion. The motion passed unanimously.

## **III Facility Request**

There were no new requests brought to the Board

## **IV. SEPTEMBERFEST**

Mr. Hensley informed the Board that there will be a meeting held at the Simsbury Chamber of Commerce offices on September 28, 2012 at 8 am to discuss both Septemberfest and the Home Show. He encouraged all PAC Board participants who could attend to attend. If a member is unable to attend, he would like to know their thoughts on the event.

Mr. Vincent reported that he spoke with all participants at Septemberfest and they seemed please despite the bad weather on Saturday.

The Board thanked Mr. Vincent for all the hard work he and his staff put in to make the event successful and for his efforts to make sure the Board operated this event under the parameters

set forth by the Board of Selectmen.

#### V. SEPTEMBERFEST FINANCIALS

Mr. Vincent reviewed the Main PAC Season financial numbers with the Board

- Reminded the Board that the numbers are not yet finalized
  - o Fidelco Walk still needs to make their payment
  - o Need to verify that everything has been posted/paid

Mr. Vincent also told the Board that the Septemberfest numbers are not yet final

- Leftover soda and water to be sold
- The tent used by Verizon has yet to be paid for
- Town of Simsbury has yet to pay for its tent
- Other expenses need to be finalized

Mr. Vincent also reported that the Iron Horse Concert Series financial numbers are not yet finalized and that he will have all the finalized numbers at the September 27, 2012 meeting.

Mr. Hensley told the Board that he will request to be added to the Board of Selectmen's October 10, 2012 agenda so he can provide them with an update of the how the season went.

#### VI. POTENTIAL NEW BOARD MEMBERS

Mr. Hensley reported that with the Board down to only five members, the new quorum is three. He also reported that he is working closely with Mr. Askham (who is the Republican Town Committee Chair) to fill the two Republican vacancies on the Board.

#### VII. RFP FOR 2013 MANAGER DISCUSSION

Mr. Hensley reported to the Board that the Webb Consulting report was in the process of being finalized and that the Board needed to discuss the signing of a manager for the upcoming 2013 before being able to read/analyze it.

The Board had a discussion about whether or not to issue an RFP for next season or to use the existing manager (Mr. Vincent) during what would be a transition year for the Performing Arts Center. The general consensus was that it would be unproductive to go through the RFP process and make a decision without first seeing what the Webb report contained.

The Board decided to vote on this issue at the September 27, 2012 meeting.

#### VIII. NEW BUSINESS

Mr. Hensley and Mr. Jansen both provided the Board with notes on the meeting they had with the Hartford Symphony. It was decided that this matter will be discussed more fully at a future meeting.

#### VI. ADJOURNMENT

Ms. Barnard moved for adjournment at 8:25 am. Mr. Jansen seconded the motion. The motion passed unanimously.